

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

**Date:** Wednesday, 8 November 2017

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford  
M J Ford, JP  
Ms S Pankhurst  
D L Steadman  
Mrs K K Trott

**Deputies:** G Fazackarley  
R H Price, JP



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 06 September 2017.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures or Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Verbal Update on request for land by Locks Heath Pumas Rugby Club**

A position statement will be given by the Head of Leisure and Environmental Services.

**7. Relate Solent Presentation**

To receive a presentation from Relate Solent on the services they provide within the Fareham Borough.

**8. Leisure Events Update**

To receive a presentation from the Head of Leisure and Environmental Services providing an update on the Leisure Events Programme.

**9. Review of Work Programme 2017/18 (Pages 9 - 12)**

To consider a report by the Director of Operations which reviews the Panel's proposed Work Programme for 2017/18.



P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
31 October 2017

**For further information please contact:  
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[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 6 September 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman  
and Mrs K K Trott

**Also Present:** Miss S M Bell



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 26 July 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. MEMBERS TOUR - LEISURE AND COMMUNITY FACILITIES**

Following a tour of the Leisure and Community Facilities, which took place throughout the day, Members and Officers discussed the various locations visited and highlighted the following: -

Holly Hill Leisure Centre & Play Area –

- Concerns have been raised by some users about the lack of fencing around the play area. The Head of Leisure and Environmental Services confirmed that this is being considered by his team but the original intention was to create a different look and feel to the play area which was in keeping with the surrounding park land. Installation of fencing would be potentially costly and change the open look and feel of the play area.
- There was also discussion around the issue of dogs around the park area. Officers confirmed they are encouraging people to keep dogs to on leads around the play area, with temporary signs, which is proving successful.
- Members also asked for an update regarding the few incidences of anti-social behaviour that had been reported in the area. The Head of Leisure and Environmental Services advised that he is in discussions with all relevant parties and CCTV cameras are expected to be installed at the leisure centre car park to assist with the problem.

Abshot Community Centre –

- The Panel commented on the excellent work that had been undertaken on the roof and guttering and that it was clear to see the benefits of the recent funds invested by the Council into the centre.

Titchfield Country Park –

- With the park, still in its early stages of development, Members were given the chance to see the scale of the work and the progress so far.
- The Head of Leisure and Environmental Services confirmed that the project is on schedule with the care home due for completion in 18 months and the site due to be open to the public around the same time. However, the full implementation of all the infrastructure for the park will take approximately 3 years.

Westbury Manor Museum –

- Members commented on the wonderful site and the excellent work of the volunteer staff.
- A concern was raised over the provision of staff at weekends and Members asked officers to discuss the matter with the Hampshire Culture Trust in more detail to ensure that this doesn't affect the running of the Museum.

Park Lane Recreation Ground –

- With the 1<sup>st</sup> phase of development complete, the 2<sup>nd</sup> phase will include; further landscaping and pathways to improve access to and from the town centre, but funding needs to be identified to complete these works.

Crofton Community Centre -

- Members discussed the maintenance problems with the sports hall and changing rooms at the site and the costs involved to resolve the issues.
- The Executive Member for Leisure and Community advised that she, along with the Head of Leisure and Environmental Services has planned to meet with the new Chairman of the association and the Manager of the centre to determine how these issues can be resolved.

It was AGREED that the Leisure and Community team be thanked for arranging a great tour.

## 7. COMMUNITY GRANTS UPDATE

The Panel received a presentation by the Leisure and Community Manager updating Members on the Community Funding Scheme.

The presentation provided an overview to the Panel on the various stages of the application process, the criteria for applying and an overview of the various types of application that have been received over the past year.

Members enquired which procedures were in place for reviewing the applicants once monies have been awarded. The Leisure and Community Manager explained the various checks that are in place to ensure that the funds have been used correctly. Members suggested that Ward Councillors could play a role in assisting by liaising and supporting applicants. The Head of Leisure and Environmental Services agreed this was an idea that officers would explore further.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

## **8. REVIEW OF WORK PROGRAMME**

The Panel considered a report by the Director of Operations which reviews the Panels Work Programme for 2017/18.

The Head of Leisure and Environmental Services asked the Panel to defer the Play Area Improvement Programme item from the 08 November 2017 to the 17 January 2018 meeting.

The Panel also discussed the unallocated items and asked if these could now be allocated. The Head of Leisure and Environmental Services suggested that the Review of Community Facilities be added to the 07 March 2018 meeting and that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.

It was AGREED that: -

- (a) the Play Area Improvement Programme item be deferred to the 17 January 2018 meeting;
- (b) the Review of Community Facilities be moved from unallocated items to the 07 March 2018 meeting; and
- (c) that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.

(The meeting started at 6.00 pm  
and ended at 6.35 pm).



# FAREHAM

## BOROUGH COUNCIL

### **Report to Leisure and Community Policy Development and Review Panel**

**Date:** 08 November 2017

**Report of:** Director of Operations

**Subject:** REVIEW OF THE WORK PROGRAMME 2017/18

#### **SUMMARY**

At its meeting on 06 September 2017, the Leisure and Community Policy Development and Review Panel agreed the Work Programme for 2017/18.

#### **RECOMMENDATION**

Members are now invited to review the Work Programme for the Year 2017/18 as set out in Appendix A of the report.

## **INTRODUCTION**

1. At the last meeting of the Panel on 06 September members agreed a Work Programme for 2017/18, attached at Appendix A.

## **RISK ASSESSMENT**

2. There are no significant risk considerations in relation to this report

## **CONCLUSION**

3. Members are now invited to review and agree the Work Programme for 2017/18, as set out in Appendix A of the report.

### **Background Papers:**

None

### **Reference Papers:**

Leisure and Community Policy Development and Review Panel – 06 September 2017 - Minutes

### **Enquiries:**

For further information on this report please contact Mark Bowler. (Ext 4420)

## APPENDIX A

### LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2017/18

<b><u>MEETING DATES FOR 2017/18</u></b>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> <li>• Review of the work programme 2017/18</li> <li>• Overview of the Leisure and Community Portfolio</li> <li>• Citizen Advice Bureau Presentation</li> <li>• Westbury Manor Museum Remodelling update</li> </ul>
06 September 2017	<ul style="list-style-type: none"> <li>• Review of the work programme 2017/18</li> <li>• Members Tour - Leisure and Community Facilities</li> <li>• Community Grants Update</li> </ul>
08 November 2017	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2017/18</li> <li>• Leisure Events Update</li> <li>• Relate Solent Presentation</li> <li>• Verbal Update on request for land by Locks Heath Pumas Rugby Club.</li> </ul>
17 January 2018	<ul style="list-style-type: none"> <li>• Preliminary overall review of work programme for 2017/18 and draft 2018/19</li> <li>• One Community Presentation</li> <li>• Y-Service Review – Presentation</li> <li>• Play Area Improvement Programme</li> </ul>
07 March 2018	<ul style="list-style-type: none"> <li>• Final review of work programme for 2017/18 and draft 2018/19</li> <li>• Fareham and Holly Hill Leisure Centre Performance Review</li> <li>• Annual presentation from Hampshire Cultural Trust</li> <li>• Review of Community Facilities</li> </ul>
<b><u>Unallocated items</u></b>	
<ul style="list-style-type: none"> <li>• Cams Alders Vision</li> </ul>	

